

Published on EMAC Inc. (https://www.emacinc.com)

Source URL: https://www.emacinc.com/scheduled-shipping-guidelines

Scheduled Shipping Guidelines

- 1. Software Licenses and any products that contain custom parts are NCNR and cannot be canceled once the order is confirmed.
- 2. Scheduled shipments may be considered NCNR or be subject to a restocking fee if cancelable.
- 3. Most orders or quantities may be pushed out up to 2 months provided EMAC is notified in writing 1 month or more prior to the scheduled ship date.
- 4. If a request is made of EMAC to push an order out that is between two weeks and 1 month from its ship date, EMAC may push this date out a maximum of 1 month.
- 5. No aspect of an order may be changed within the two week window of the ship date.
- 6. Orders may be pulled in provided EMAC is notified in writing 1 month or more prior to the scheduled ship date and vendors can provide the parts to EMAC early enough to meet the request.
- 7. Any change will be followed up with a new or revised PO once the change has been confirmed by EMAC.
- 8. Orders must be completed within 6 months of initial delivery.

Source URL: https://www.emacinc.com/scheduled-shipping-guidelines